



## Chelsea Friends and Family Plan Team Meeting Outline

December 22<sup>nd</sup>- Orientation Meeting

Time: 6 p.m.

Location: 5 Healthy Towns Foundation

January 5<sup>th</sup>- Chelsea Friends and Family Wellness Coalition Meeting-proposal presentations

Time: 12 p.m.

Location: 5 Healthy Towns Foundation

- *Attend if able*-all presentation materials will be posted online. Plan team members will be responsible for reviewing these materials.

February 2<sup>nd</sup>- Chelsea Friends and Family Wellness Coalition Meeting-proposal presentations

Time: 12 p.m.

Location: 5 Healthy Towns Foundation

- *Attend if able*-all presentation materials will be posted online. Plan team members will be responsible for reviewing these materials.
  - All proposal presentations and interventions tables will be completed and posted online on February 3<sup>rd</sup>

February 9<sup>th</sup>- Plan Team Meeting

Time: TBD

Location: 5 Healthy Towns Foundation

- *Attendance mandatory*. The Plan Team will meet to evaluate the proposals and decide which interventions will be included in the Year 6 Plan

February 28<sup>th</sup>-Plan Team Meeting (may be cancelled)

Time: TBD

Location: 5 Healthy Towns Foundation

- *Attendance mandatory*. The Plan Team will meet to evaluate the proposals and decide which interventions will be included in the Year 6 Plan

March 2<sup>nd</sup>- Chelsea Friends and Family Wellness Coalition Meeting-Present Plan Team Recommendations

Time: 12 p.m.

Location: 5 Healthy Towns Foundation

- *Attend if able*. Plan Team Recommendation will be presented to the Coalition. The Coalition will give feedback on the recommendations.

March-TBD

- *Attendance mandatory*. The Plan Team will meet once (may be done electronically) in March to sign off on which interventions will be included in the plan and how much funding will go to each intervention once the final yearly budget amount has been released by the Foundation.



Chelsea Friends and Family Plan Team  
Meeting Outline

April 6<sup>th</sup>- Chelsea Friends and Family Wellness Coalition Meeting-Present final Plan Team  
Recommendations

Time: 12 p.m.

Location: 5 Healthy Towns Foundation

- *Attend if able.* This will only take place if changes are made to the recommendation following the March coalition meeting

May- 5 Healthy Towns Foundation Board of Directors vote on Year 6 Plan Approval