



Meeting October 25th, 2016

Attendees: Ray Berg, Ashley Tomasi, Matt Pegouskie, Laura Seyfried, Ruth VanBogelen, Cindy Dresch, Nancy Loudin, Cherie Vannatter, Dianne Schwab, Carol Palms, Patty Swaney, Barry Allen, Michell Hehr, Jeff Wallace, Lindsay Hannah

1. Status of Year 5 Grant Applications and Year 4 Intervention Reports

Year 5 Grant Applications

- The table below shows the status of Year 5 grants applications. Go here to complete and submit your e-Grant: <http://chelseawellness.egrant.net/login.aspx?PIID=147&OID=64>

Intervention	Applied to e-Grant	Approved
Manchester Mirror Outreach	June 2016	Yes
MMLB (2000 lb.) Challenge	June 2016	Yes
Phase II Shared Use Trail	Not yet applied	---
Stress Management	June 2016	Yes
Manchester Farmers Market	June 2016	Yes
Manchester SRSLY	August 2016	Yes
Gazebo Concerts	October 2016	Awaiting approval
Dance Manchester	October 2016	Awaiting approval
Safe Routes to School	Not yet applied	---
Run Manchester/Street Festival	Not yet applied	---
Summer Swim Classes	June 2016	Yes

Year 4 Intervention Reports

- In order to receive funds for your intervention you will need to submit an evaluation form on your previous year’s intervention (only for repeating interventions)
- Below is a tentative schedule of Year 4 Interventions and the current evaluation report form status

Year 4 Intervention	Intervention Completion Date	Status
Safe Routes to School	Fall 2016	In Progress
Youth Football	November 2015	Received Year 3 report, waiting on Year 4
Adaptive Movement	April 2016?	Year 4 report received
Dance Manchester	May 2016	Year 4 report received
Farmers Market	November 2015	Year 4 report received
Community and School Gardens	June 2017	In Progress
Healthy Chefs	June 2016	Waiting on Year 4 report
Gazebo Concerts	August 2015	Year 4 report received
Community Read	December 2015	Year 4 report received
Retirement Community Planning	In Progress	In Progress
Stress Management	November 2016	In Progress
SRSLY	July 2016	Year 4 report received



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Please Note:

- Adaptive Movement Manchester (Year 4), which is run through Ballet Chelsea sent a request to the Foundation and was granted permission to use surplus funds to continue the program until May 2017. The program's start date was delayed and also took a break during the summer. They will use the remaining funds to continue the classes. They intend to apply for Year 6 funding to continue the program during the following Year. Budget to be determined.
- At next month's meeting we will begin reviews for completed Year 4 and Year 5 interventions starting in November. Ray will email intervention leaders who are up for review to determine a presentation month

2. Update on 5H Strategic Planning and Visioning Sessions (see attached strategic plan draft in email)

- The Foundation held 3 sessions to focus on creating an action plan for each of the 5H coalitions
- Participants from Manchester were:
 - Ray Berg
 - Dianne Schwab (need verification on the above dates)
 - Cherie Vannatter
 - Shelley Hehr
 - Janice Steinhauer
 - Autumn Orta
- The group developed four goals for the coalition to work towards over the next 3 years:
 - Increase Awareness and participation in coalition health and wellness activities
 - Identify other partners (corporations, restaurants, etc.) for funding and sponsorship projects
 - Implement a data-driven strategy for annual intervention planning as well as receiving outside requests
 - Near-term: strong focus on seniors' living, activities, and community engagement
- The group is in the process of finalizing the draft of the action plan. Coalition members will be receiving that report via email. The group will work with the coalition to establish leads, timing, and measures of success at a future meeting.

3. Revised Intervention Evaluation Form (see attached in email)

- The Foundation has made revisions to streamline the coalition evaluation process for 2016-2017
- Previously, Intervention leaders completed two steps:
 - (1) give an evaluation presentation to the coalition
 - (2) submit an evaluation form to the Foundation
- This year we have created a template to simplify these two steps into one step.
- Intervention leaders can now choose to EITHER use the PowerPoint presentation template or to fill out the evaluation form and bring that to the meeting with copies for everyone that will be shared and reviewed with at the meeting.
- The templates has all of the questions previously included in the evaluation form that was submitted to the Foundation.



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- Once you complete your evaluation (EITHER presentation OR form that you share with the coalition, your choice) you will not have to worry about submitting another form to the Foundation. The presentation will also be your evaluation form for the Foundation.

4. Formation of Health Data Review Team

- One of the goals developed by the group involved in the Strategic Planning and Visioning Sessions was to develop a data-driven strategy for annual intervention planning. To do this the group suggested a data review team be formed.
- The team would be responsible for reviewing recent HIP, NEAT, PAC, and MiPHY data to better determine community needs and guide the selection of interventions for inclusion in the yearly plans.
- We are currently looking for members of the coalition to join the team to begin analyzing data for the Year 6 Plan.
- Members who expressed interest in being a part of this team:
 - Laura Seyfried
 - Lindsay Hannah
 - Ruth VanBogelen
 - Matt Pegouskie
- The group will coordinate via email to determine a meeting time in the coming weeks.

5. Year 6 Planning Schedule-Begin developing ideas for Year 6 interventions

- Begin soliciting intervention ideas from the community in November, December, and January. Make specific intervention requests based on findings of the Health Data Review Committee
- February and March work to narrow down and finalize list of interventions. Complete intervention tables.
- Lori Kintz will be at the march meeting to begin collecting information on the plan
- First draft of the plan will be reviewed by the coalition in April
- Plan will be finalized in May with approval by the Foundation Board in June of 2017.

6. Announcements

- Patty Swaney, Eileen Parker, and Jeannie Armstrong are the MWC's Volunteers of the Year for the annual Community Resource Center Volunteer Recognition Banquet November 4th for their work on the Dance Manchester! Intervention. Congratulations!
- The Chelsea Farmers Market, a program of St. Joseph Mercy Chelsea, is partnering with the community groups in Manchester to offer a mobile Winter Farmers Market at the Community Resource Center from 1pm-4pm, November-April. First market will be held November 7th.
- SRSly Haunted High School event is October 29th. 4-6 PM 10 and under, 7-9 PM 11 and older. Looking for youth and adult volunteers. Sign-up by emailing info@srslymanchester.org.
- SRSly is looking for items for their Bake Sale. Email Lindsay Hannah (Lindsay@srslymanchester.org) if interested.



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REMINDERS

1. Next Meeting: Tuesday, November 22, 2016 at Noon in the Village Offices
2. Next grant submittal deadline is December 2nd
3. Weekly advertising opportunities in *The Manchester Mirror* for your intervention or project- contact Sara Swanson, themanchestermirror@gmail.com