



**Chelsea Wellness Coalition – Friends and Family Wellness
Meeting – October 2, 2014 at 6 pm at Atrium B Chelsea Community Hospital**

Agenda:

Agenda Topic	Time	Desired outcome
1. Introductions	5 min	
2. Prioritization and Evaluation: discussion of Evaluation section	20 min	Finalize document
3. 5 Year Plan and Membership	20 min	Finalize document
4. Evaluation of Farmers Markets – presentation by Ashley	10 min	
5. Results of survey for best day, time for coalition meeting (see attached document)	10 min	Decide on meeting day and time for meetings through next September
6. Determine when other interventions will be reviewed – either November or December meeting	5 min	Make list of review dates for all interventions
7. PR team – outreach for new intervention ideas by Dec.		
8. Announcements		

Upcoming meetings – note that days and times might change

Date	Time & Location	Meeting Topics
October 2, 2014	6 pm Atrium B @ CCH	Finalize all processes for coalition Begin evaluations of Year 3 Interventions
November 6, 2014	6 pm Atrium B @ CCH	Evaluation of Year 3 interventions
December 4, 2014	6 pm Atrium B @ CCH	Evaluation of Year 3 interventions Generate list of proposed interventions Select Plan Team
January 8, 2014	6 pm Atrium B @ CCH	Presentations from intervention leaders
February 5, 2014	6 pm Atrium B @ CCH	Presentations from intervention leaders
March 5, 2014	6 pm Atrium B @ CCH	Plan team presents proposed plan Plan writer attends meeting
Extra meeting ?	TBD	Review draft plan with plan writer
April 2, 2014	6 pm Atrium B @ CCH	Final review of plan to be submitted on April 3